



## **WATER SKI & WAKE ALBERTA CODE OF CONDUCT POLICY**

### **Code of Conduct for Board Member, Volunteers, and Staff, Coaches, Officials**

#### **POLICY NAME: CODE OF CONDUCT POLICY**

Last Revised January 1, 2020

#### **1.0 Purpose/Rationale**

The purpose of this policy is to detail the process and procedure for WSWA Board members, committee members, volunteers and staff who all must read and sign the Code of Conduct document.

#### **2.0 POLICY STATEMENT**

The intent is to outline the Code of Conduct document and who must read and sign it.

#### **3.0 DESCRIPTION**

Every Board Member, Volunteer and staff of Water Ski & Wakeboard Alberta MUST read and sign the Code of Conduct, following on Page 2)

#### **4.0 PROCEDURES/TASKS:**

- Please read the Code of Conduct on page 2, sign and date.
- Save your page 2 Code of Conduct signed document as a PDF file.
- Please click on this [LINK HERE](#) to upload your Conflict of Interest signed document.



## WATER SKI & WAKE ALBERTA CODE OF CONDUCT POLICY

### Code of Conduct for Board Member, Volunteers, and Staff

We understand that we are acting, at all times, as representatives of Water Ski & Wakeboard Alberta (WSWA), and by extension, Water Ski and Wakeboard Canada (WSWC).

As such, we are required to uphold the values of the organization and are committed to respecting the principles, rules, and policies for towed water sports.

In order to further the aims of WSWA, we commit to the following:

- Demonstrate respect for individuals, regardless of gender, ethnic or racial origin, sexual orientation, age, marital status, religion, political belief, disability, or economic status;
- Focus comments of criticism appropriately and avoiding public criticism of athletes, coaches, officials, organizers, volunteers, employees, and members;
- Consistently demonstrate the spirit of sportsmanship, sports leadership, and ethical conduct and practices;
- Act, when appropriate, to prevent or correct practices that are discriminatory;
- Interact with others in a way that enables all individuals to maintain their dignity and respect;
- Consistently treat individuals fairly and reasonably;
- Be fully prepared to do the job assigned to us;
- Obey the Bylaws of the organization;
- Continually monitor and disclose conflicts of interest, whether real, potential, or perceived
- Make decisions in the best interests of all members of WSWA and towed water sports and not to serve individual interests;
- Treat each other with respect, ensuring that all opinions are openly shared, without the threat of ridicule or harassment;
- Create an environment that fosters open communication and tolerance;
- Communicate with other Board Members monthly by attending board meetings or submitting reports to advise the board of the upcoming and ongoing actions;
- Communicate with the office staff as required to receive administrative support for upcoming and ongoing actions; and
- Reply to all WSWA communications in a timely manner.

WSWA reserves the right to take action regarding any breach of the Code of Conduct.

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date

Please check below:

\_\_\_\_\_ I agree to abide by this Code of Conduct Policy